

# MINUTES

## SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn  
Opened at 1:36pm 18<sup>th</sup> January 2023 by President Doug Matthew

**Present:** Doug Matthew (Chair), Jenny Andrews (Treasurer), Alice Edwards (Secretary), Kenneth Clem, Bernice Cooper, Robyn Chippindall, Michele Thorne, Sue Holburt, Col Seed

**Apologies:** Lee Pitt

### **Minutes of previous meetings**

The Minutes of the previous Committee Meeting on 19<sup>th</sup> October 2022 are a correct record of the meeting.

This was moved by Alice Edwards, seconded Michele Thorne CARRIED

### **Business arising from Previous Minutes**

#### **Honour Board**

Col Seed reported that he had not received a quote. Sue Holburt advised that Greg Holburt was able to make the new honour boards if the Club wished. This offer was accepted by the Committee.

Sue Holburt moved that "Greg Holburt be asked to make 2 new honour boards at a cost of approximately \$500". Seconded by Michele Thorne and carried.

- Sue Holburt to advise when Honour Boards are completed

#### **Review of the Club Constitution**

The proposed changes to the Constitution were forwarded to the QBA and have been approved. The changes will be voted on by Club Members at the AGM in February 2023. If the changes are approved, the updated constitution will be forwarded to Department of Fair Trading and will come into effect after they have been approved.

- Alice Edwards to include a Special Resolution to update the Constitution in the AGM Agenda.

#### **Code of Conduct**

- Sub-Committee to review Club's Code of Conduct

#### **Street Signs**

Sue Holburt reported that she had spoken to the Brisbane City Council re directional signage who advised that it was possible that a new pole would be required. Sue is waiting for BCC to advise the cost involved.

- Sue Holburt to advise cost involved in directional street signs and painted STOP sign on driveway.

### **Handicap Events**

Sue Holburt advised that the set up required for a handicap event is in the CompScore3 manual.

- Sue Holburt and Michele Thorne to trial a handicap event

### **Club Booklet**

Thank you to Robyn Chippindall for creating a document with the Calendar and Sunnybank Bridge Club's events to be included in the booklet. Members have been asked to update their personal details in Pianola so that an updated member list can be included.

- Alice Edwards to follow up re quote for printing with & without the Calendar.

### **AGM**

An invitation to the AGM has been sent to members.

- Alice Edwards to send agenda, minutes, audited financial reports to members.

### **Membership Renewals**

Membership Renewal notices were sent to members late November 2022 and a reminder notice in January 2023. To date memberships have been received from 140 home members and 24 away members.

### **Christmas Donation**

The Club donated total of \$1000 being \$430 from Club and \$570 from raffles and member donations to Lifeline at end of 2022 and Lifeline have acknowledged the donation with a letter of thanks.

### **Promotion of the Club**

Doug Matthew advised that Catherine Mahoney was happy to attend a Committee meeting after the AGM.

### **Trophies**

Doug Matthew has received a list of club trophies.

### **Vouchers for Volunteers**

Thank you to Jenny Andrews who prepared the vouchers which were distributed to helpers at the Christmas lunch.

### **Bumper Stickers**

Bumper Stickers are now available to all club members who are encouraged to put them on their cars.

### **Upgrade to CompScore3**

Thank you to Ken Clem and Jenny Andrews for upgrading software.

### **Seniors Celebration Donation**

The Club has received \$235 from the Brisbane City Council towards the cost of the Christmas Party.

### **Eclectics**

The Masterpoints Secretary is now able to finish off eclectics if required. However, it is the Directors responsibility to do them at the end of each month.

### **Hypodermic Needles**

Bernice Cooper advised that she had contacted the Calamvale police about the needles found in the gardens but they were not able to help.

### **Sprinkler System**

Doug Matthew advised that he had met a company representative on site about installing sprinklers but they have not given a written quote. As the verbal quote of about \$3000 seems excessive, Bernice Cooper agreed to source another quote.

- Bernice Cooper to source quote for sprinkler system.

### **Bridge Law 7**

Ken Clem has sent an email to all Directors regarding the placement of the board during play.

### **Correspondence In**

16-11-2022	Kenmore Bridge Club	Congress Flyer
25-11-2022	Julie Jeffries	GNOT 2023 Rules / Dates & Bris Zone Minutes
30-11-2022	Anne Lovett	Disagreement
30-11-2022	QBA	Senior Teams Congress Flyer
02-12-2022	Catherine Mahoney	Thank you
02-12-2022	Jane Whelan	Apology
02-12-2022	QBA	Agreement to proposed Constitution changes
03-12-2022	Jane Whelan	Re Apology
06-12-2022	QBA	Laminated Wallets
07-12-2022	Pam Pratt	Note of Appreciation
10-12-2022	QBA	End of Year Update
12-12-2022	Runcorn Tavern	Christmas Party feedback
13-12-2022	QBA	Zoom Seminars in 2023
14-12-2022	Peter Busch	Compscore3 Licence Details
15-12-2022	Di Robinson	Christmas Party / Donation Feedback
16-12-2022	Brisbane City Council	Water and Sewerage Annual Usage Payment
17-12-2022	Toowong Bridge Club	Congress Fliers

20-12-2022	Northern Suburbs BC	Congress Flyer
20-12-2022	Peter Busch	Approval of Dates for SBC Congresses
03-01-2023	Noosa Bridge Club	Congress Flyer
09-01-2023	TBA	Tasmanian Festival of Bridge Flyer
09-01-2023	QBA	Use of MyABF for Congresses
16-01-2023	Youth Bridge	Youth Bridge Fun Day Flyer

### Correspondence Out

30-11-2022	Alice Edwards	QBA	Proposed Constitution Updates
29-11-2022	Alice Edwards	Jane Whelan	Behavior Issue
??	Jenny Andrews	QBA	MP Classification Query
12-12-2022	Lee Pitt	Runcorn Tavern	Christmas Party Feedback
16-12-2022	Sue Holburt	QBA	Nationwide Pairs
20-12-2022	Robyn Chippindall	Peter Busch	Dates for SBC Pairs & Teams Congresses
20-12-2022	Robyn Chippindall	Jo Neary	Confirmation of dates for SBC Congresses
17-01-2023	Alice Edwards	PrintPlus	Request for Quote

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded by Robyn Chippindall and CARRIED.

### Business arising from Correspondence

#### Nationwide Pairs

Sue Holburt received advice from a member that the boards used in Nationwide Pairs were being published by some Clubs before the embargo ended. Sue advised that she had written the QBA who said they would act on the information.

### Reports

#### Treasurer's Report

The Profit and Loss shows a loss of \$3262.22 for November and a loss of \$5713.70 for December giving a ytd profit of \$26206.42 as at 31/12/22.

The November loss was in the main due to the property maintenance of \$3300.00 to fix the termite damage. The December loss was due to Christmas lunch/decorations of \$1276.30, donation to Lifeline of \$430.00 and payment of the insurance for building, contents etc of \$3998.00.

Apart from the termite damage there was nothing "out of the ordinary" to previous years.

With a profit of \$26206 for the year resulting in an increase of \$26000 in equity for our Club shows the Club has had a successful year.

The average tables are still a little low but hopefully this year, 2023, will see this continue to rise as it did through 2022.

All financial information for 2022 has been given to our Auditor to confirm and produce our audited AGM Reports

Jenny Andrews moved that the Treasurer's report be accepted. Seconded by Col Seed and carried.

### **Teacher's Report**

The beginners lessons will commence on Jan 28<sup>th</sup> 2023 at 2pm. There are 12 people enrolled to date. Because there is a lesson on the day of the AGM, free bridge after the AGM must conclude before 1:45pm.

The supervised session on Tuesday nights have resumed so that we can encourage some of our newer player to continue with their bridge.

A big thank you to Michele Thorne for her contribution to this session.

Sue Holburt moved that the Teacher's report be accepted, seconded by Bernice Cooper and carried.

### **Convenor's Report**

No events have been held since the last meeting in November 2022. Events in January & February 2023 include Summer Pairs – Tuesday 31<sup>st</sup> January & 7<sup>th</sup> February 2023, AGM – Saturday 11<sup>th</sup> February 2023 and Moore Trophy commences on Friday 10<sup>th</sup> February 2023 (every 2<sup>nd</sup> Friday for 10 months)

The 2023 Club calendar is up and running on the website and a calendar for the club booklet containing only club events has also been completed.

Robyn Chippindall moved that the Convenor's report be accepted. Seconded by Ken Clem and carried.

### **General Business**

#### **New Memberships**

Robyn Chippindall advised that 5 applications for membership had been received since the previous meeting. The Committee would like to welcome Ping Xie, Julie Jeffries, David O'Gorman, Bob Ren and Marianna de Jongh as members of the Club.

#### **Social Committee**

Thank you to Judith Bramich who attended the meeting to give an update on the activities of the Social Committee.

Members had been asked to list suggestions for possible 2023 activities. The list included

- BBQ lunch after the AGM
- Non Bridge Activities such as card games other than bridge, demo cooking, Tai Chi, line dancing etc
- Social gathering before Sunday Bridge starting at 11am
- Outings to other bridge clubs

The Committee agreed that the BBQ lunch after the AGM should be a free event but noted that beginner lessons start in the club rooms at 2pm.

The Social Committee asked for clarification on funding for events and the Committee agreed that there was no need for separate fund raising and that the Treasurer would advance money to the Social Committee as requested so that the Social Committee could organise events without waiting for Committee approval.

Judith agreed that the Social Club would advise members of events via the noticeboard, website and newsletter. Email may be used for special occasions.

### **Australia Day Celebrations**

Michele Thorne advised that as Australia Day is on Thursday, players are invited to participate in several activities

1. Australia Day quiz before play
2. Wear appropriate Australia Day clothing
3. Bring a plate

The Committee agreed to contribute a bridge game voucher to the winner of the quiz.

### **Newsletter Deadline**

The Committee agreed that the newsletter deadline should be moved to the Friday following the Committee meeting on the 3<sup>rd</sup> Wednesday of the month in which the newsletter is published. This means that the newsletter will be published slightly later than it has been in the past.

### **Christmas Party**

The Committee acknowledged that some members had concerns particularly about the temperature of the food and that not all advertised menu items were available. The issues raised by members have been discussed with Runcorn Tavern who have promised to address our concerns. The Committee therefore agreed that the Christmas Party should be held at the Runcorn Tavern with Saturday December 9<sup>th</sup> being the preferred date.

Doug Matthew moved that "the Club make a booking at the Runcorn Tavern on Saturday 9<sup>th</sup> December 2023 for the 2023 Christmas Party". Seconded Robyn Chippindall and carried.

### **Drainage**

Doug Matthew advised that the drains from the Club House to the front of the building are blocked by tree roots. This results in water buildup near the corner of the building and the water then flows underneath the building next door. Unless the trees are removed, it will not be possible to replace the drain pipes.

- Doug Matthew to contact Brisbane City Council to explore options

### **Lilly Pilly**

A number of members have expressed concern over the size of the tree and debris produced and have asked that the tree be trimmed.

- Doug Matthew to make inquiries with BCC

### **Bridgemate Server**

Sue Holburt asked the Committee to consider purchasing a spare bridgemate server at a cost of \$300 to be used in the event of a failure of the existing unit. She also advised that Souths Club currently has a Community Club grant open. Sue Holburt moved that “the club apply for a grant or purchase a spare bridgemate server”. Seconded by Robyn Chippindall and Carried

- Sue Holburt to investigate Souths Club grant and advise how backup bridgemate server will be purchased.

### **Taps in Ladies Bathroom**

Sue Holburt requested that the taps in the ladies’ bathroom be replaced. After some discussion on the need to replace the taps, Sue Holburt moved that “the taps in the ladies’ bathroom be replaced”. The motion was seconded Jenny Andrews and carried.

- Doug Matthew to co-ordinate the replacement of the taps in the ladies’ bathroom.

**The next meeting will be at 1:30pm on 15<sup>th</sup> February 2023.**

The meeting concluded at 3:40pm.

*President .....*

*Secretary.....*