

MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn

Opened at 1:35pm 16th February 2022 by the President Doug Matthew who then welcomed the new members of the Committee.

Present: Doug Matthew (Chair), Jane Whelan, Jenny Andrews (Treasurer), Alice Edwards (Secretary), Bernice Cooper, Kenneth Clem, Col Seed, Michele Thorne, Robyn Chippindall, Sue Holburt

Apologies: Lee Pitt

Minutes of previous meetings

The Minutes of the previous Committee Meeting on 19th January 2022 are a correct record of the meeting.

This was moved by Alice Edwards, seconded Jane Whelan. CARRIED

Business arising from Previous Minutes

Bridgemates

Michele Thorne reported that the new keypads had been received so that bridgemates can be repaired as required.

- Michele Thorne to organise the repairs as required.

Club Rules

Doug Matthew asked that the Club Rules be updated. He moved that a new section “

- d. If any member is subjected to unacceptable behaviour by another player, he is encouraged to immediately report the behaviour to the Director and / or to the Club Secretary in writing. “ be added under the heading ‘Behaviour’.

The motion was seconded by Alice Edwards and CARRIED.

- Alice Edwards to publish the updated Club Rules
- Michele Thorne to update Club’s “Code of Conduct”

Membership Renewals

The Treasurer reported that the Club has approximately 200 members which is similar to last year.

Photocopier

Alice Edwards advised the committee that quotes had now been received from Konica and Fuji Film. The Committee agreed to reassess the need to replace the photocopier until later in the year.

Single Use Defibrillator

Michele Thorne advised that the Single Use Defibrillator did not have in-built instructions unlike the more expensive multi-use defibrillators. The Committee was unwilling to acquire either device because it was likely that there would not be a qualified person to use it and there were possible legal implications of incorrect use.

Air-Conditioner

Tables used for normal sessions have been moved over one row and this has improved the temperature in the room. East West Refrigeration & Air Conditioning Pty Ltd has advised that the air flow could be improved by balancing the ducts in the ceiling and replacing the belts. Doug Matthew moved that “the quote for \$1000 provided by East West Refrigeration & Air Conditioning Pty Ltd be accepted”, seconded by Sue Holburt. CARRIED.

Honour Board

Col Seed advised that the Honour Board has been updated and that he has requested a quote for a new Honour Board which will be required later in the year.

- Col Seed to obtain quote for new Honour Board(s)

Storage

Doug Matthew advised that he had spoken to a representative of the Taiwanese Women’s League but they don’t have a need for any extra furniture.

The furniture in the Club room has been rearranged giving more room between tables. Committee members agreed that there was now enough room to comfortably move around the room and no further action is required.

Directors

One member has expressed some interest in becoming a director. There was some discussion about the resources available for aspiring directors.

- Ken Clem to look at what resources are available and should be recommended to interested members / new directors.
- Ken Clem to advise Directors when the upcoming Club Directors exams will be held.

CompScore3

Jane Whelan advised that the Club has purchased the CompScore3 software and that it would be installed shortly. The plan is to install the new software and update the firmware in the Bridgemates on 5 March 2022.

- Ken Clem to send email to Directors

Correspondence In

19-01-2022	Fuji Film	FUJIFILM Proposal - Photocopier
19-01-2022	Arana Bridge Club	Arana Swiss Teams Event
21-01-2022	Barry Koster	KISS Trophy eligibility
25-01-2022	Janet Lovell	Toowong Novice Pairs Congress
25-01-2022	Peter Busch	Compscore 3 Licence
27-01-2022	QBA	Events Update
27-01-2022	Konica	Photocopier Printing Volumes
27-01-2022	Brisbane City Council	Governance Training
29-01-2022	Max Worthington	Apology for AGM
29-01-2022	Michele Thorne	Resignation as Membership Secretary
30-01-2022	QBA	Event / COVID Rules
30-01-2022	QBA	River City Mixed Pairs Event
31-01-2022	Konica	Photocopier Quote
31-01-2022	Pianola	Reply re Deleting Pianola records
01-02-2022	Michael Gearing	Lessons Offer
05-02-2022	QBA	GC Congress Celebrity Speakers
06-02-2022	QBA	River City Mixed Pairs
06-02-2022	Toowong Bridge Club	Andy Hung Lesson
07-02-2022	QBA	Check-in App
08-02-2022	Sue Holburt	Dishwasher Settings
08-02-2022	Pianola	Reply re deleted records
08-02-2022	Brisbane City Council	Rate Relief
11-02-2022	Brisbane City Council	Electricity & Optus Tower enquiry

Correspondence Out

21-01-2022	Robyn Chippindall	Barry Koster	Event Eligibility – Club Rules
25-01-2022	Alice Edwards	Peter Busch	Compscore3
27-01-2022	Alice Edwards	Konica	Printing Volumes
31-01-2022	Alice Edwards	Pianola	Record Delete functionality
02-02-2022	Robyn Chippindall	Julie Jeffries	GNOT Heats 2022 - Restrictions
08-02-2022	Jane Whelan	Diane Sakrzewski	Check-in App
08-02-2022	Jane Whelan	Derek Morris	Dishwasher Settings
08-02-2022	Jane Whelan	Pianola	Deleted records
13-02-2022	Jane Whelan	QBA	QR Check In

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded by Jenny Andrews and CARRIED.

Business arising from Correspondence

KISS Trophy

Thank you to Barry Koster who has once again agreed to sponsor the KISS Trophy.

Membership Secretary

Thank you to Michele Thorne for the work she has done as Membership Secretary and to Robyn Chippindall for volunteering to take on the role this year.

Reports

Treasurer's Report

The Profit and Loss shows a profit of \$13,543 for the month which is a reflection of membership renewals. The Treasurer suggested that, as there are no plans to do major work around the Club House in the near term, \$25000 be moved from the general account to a Term Deposit. This will leave sufficient funds in the general account for foreseeable commitments.

Jenny Andrews moved that the Treasurer's Report be accepted, seconded by Robyn Chippindall and carried.

Teacher's Report

The lessons have reached the halfway point and are progressing very well. Numbers vary at each lesson but 27 people are expected at the next lesson.

Thanks to Michele Thorne, Carolyn Blyth, Daphne Young, Karen Moss, Judy Bramich, Cheryl Martin, Debbie Hoogerdyk and Greg Holburt for helping at each of the lessons.

It would be great if there are others that might like to join the teaching team. This would help if I was sick or had a special event to attend. I have put together a comprehensive record of all the lessons.

The special lesson "improve your NTs play" is on March 5th at 10am. There is a cost of \$5 for members and \$7 for non-members.

Sue Holburt moved that the Teachers Report be accepted, seconded by Michele Thorne and carried.

Convenor's Report

- The next competition is the KISS Trophy on Sunday, 13 March 2022
- QBA Novice Congress

The Novice Pairs will be held on Sunday, 1 May. The entry form for this event needs to be sent to the QBA for approval in the next couple of weeks.

The Committee agreed with the Convenors suggestion that the entry fee for the QBA Novice Congress should be \$30 per player and that players should BYO lunch. The Club will provide tea/coffee/snacks during the event and wine afterwards.

Robyn Chippindall moved that the Convenors Report be accepted, seconded by Jane Whelan and carried.

General Business

New Memberships

The Committee would like to welcome four new members – Omar Khan, Peter Lang, Sherrell Cardinal and Anthony Marsland.

There was some discussion around the best way to welcome new members and let them know what their rights are.

- Robyn Chippindall to design a template for a welcome letter that can be given to new members.

Membership Register

Jane Whelan advised the Committee that the Constitution is not clear how to balance membership information publicly available and a member's privacy. She proposed the following change to Clause 10 of the Constitution:

Add "Change of Constitution 2023 meeting - adding (4) However, the management committee may, on the application of a member of the association, withhold information about the member (other than the member's full name) from the register available for inspection if the management committee has reasonable grounds for believing the disclosure of the information would put the member at risk of harm".

As the Constitution can only be changed at an AGM or Special Meeting, the President asked Committee Members to consider whether this change is needed and if so what the wording of such a change should be.

Michele Thorne pointed out that members generally do not advise the Membership Secretary when their details change until a list is circulated amongst members for that purpose.

- All Committee members to consider what if any changes should be proposed.

Proposed Optus Tower

Doug Matthew outlined the progress that has been made in negotiations with Optus. An 'application for work' is about to be lodged with the Brisbane City Council. If this is approved by the BCC, then the Club will be in a position to sign a contract with Optus for the temporary placement of the tower on our leased land.

- Doug Matthew to report on outcome

Green Outdoor Tiles

Following safety concerns expressed by members, Michele Thorne asked that the Committee agree to the removal of the green outdoor tiles near the BBQ and to consider concreting the area instead. The tiles become extremely slippery when it is wet. The Committee agreed to the removal of the tiles but the Club cannot concrete the area because it is not part of the Club's leased area.

- Col Seed to organise removal of tiles

Sunday Afternoon Teas

Sue Holburt asked that members who play on Sunday be reminded to bring a plate for afternoon tea on the first Sunday of each month.

- Sue Holburt to write a notice for the Director on Sunday.

Club Booklet

Alice Edwards advised that it is time to publish a new Club Booklet. This year's booklet will differ from previous years because the previous Committee agreed to remove the Event Calendar from the booklet. This was done because of the many changes that happen throughout the year which can be reflected in the on-line version of the Calendar on the Club's website.

Roles / Duties

Thank you to Catherine Mahoney for agreeing to publish the bi-monthly newsletter this year. Also thanks to Ros Purchase for taking over the Almoner role from Jeanette Brine. Thanks Jeanette for the many years you have carried out this role.

- Alice Edwards to publish an updated list of roles

The date and time of the next meeting will be 16th March 2022.

The meeting concluded at 3:15pm.

President

Secretary.....