

MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn

Opened at 1:30pm 15th December 2021 by the President Doug Matthew

Present: Doug Matthew (Chair), Jane Whelan, Jenny Andrews (Treasurer), Alice Edwards (Secretary), Bernice Cooper, Janet Price, Col Seed, Cora Taylor, Michele Thorne, Di Robinson, Kenneth Clem

Apologies: Robyn Chippindall

Minutes of previous meetings

The Minutes of the previous Committee Meeting on 17th November 2021 are a correct record of the meeting.

This was moved by Alice Edwards, seconded Cora Taylor. CARRIED

Business arising from Previous Minutes

Christmas Party

The Christmas Party, held at the Runcorn Tavern on Sunday 12th December 2021, was a success with the 86 members and guests who attended having an enjoyable end of year lunch. Thanks to Jenny Andrews who organised the printing and packing of the volunteers thank you letters. Doug Matthew moved that 'the Club make a booking at the Runcorn Tavern for 4th December 2022 for next year's function". The motion was seconded by Janet Price and CARRIED.

2022 Calendar

The 2022 Calendar has now been finalised. Jane Whelan moved that "the 2022 Calendar be accepted and published on the web-site". The motion was seconded by Col Seed and CARRIED.

Bridgemates

Michele Thorne reported that the new keypads had been received so that bridgemates can be repaired as required.

- Michele Thorne to organise the repairs as required.

Newsletter

The December 2021 newsletter has been published. Thanks to Cora and Janet for publishing the 2-monthly newsletter throughout the year.

Club Rules

The revised Club Rules have been circulated with Robyn Chippindall raising the question whether in Section 15d. the number of full tables required for a Club run competition should be five as currently stated in the rules or changed to four to be the same as the number of tables that the ABF uses for their competitions. There was also a request to clarify the Club Rules regarding pairs or teams who have been invited by the Club to participate in a competition.

- Jane Whelan to check whether there are any ABF or QBA rules which might have a bearing on the Committee's decision.
- Alice Edwards to circulate the Club's "Code of Conduct" to committee members.

Christmas Raffle

The Treasurer reported that \$1260 had been donated to the Club's Christmas Appeal which was held instead of the raffle. Jane Whelan moved that "the Club add a further \$240 to the Appeal so that \$1500 will be donated to the Salvation Army this year." The motion was seconded by Bernice Cooper and CARRIED.

Membership Renewals

The Treasurer reported that 66 members had paid the membership for 2022 and that reminder notices will be sent out shortly so that as many members as possible will be eligible to participate in the upcoming AGM.

- Alice Edwards / Jenny Andrews to coordinate the timing of reminder notices

Correspondence In

15-11-2021	Sue Ross	Life Membership
19-11-2021	QBA	COVID Covering paragraph for email to clubs
19-11-2021	QBA	COVID More information
23-11-2021	QBA	Updated Regulations
23-11-2021	QBA	COVID Vaccination Proof Help
24-11-2021	QBA	COVID & Christmas Parties
28-11-2021	QBA	Council Meeting Minutes 18th November
03-12-2021	Toowong Bridge Club	Andy Hung Bridge workshop at Toowong
06-12-2021	QBA	B4c Red Point clarification
07-12-2021	Julie Jeffries	Brisbane Zone News
09-12-2021	Lochie Tapp	FujiFilm - Photocopier
15-12-2021	Northern Suburbs Bridge Club	Open Teams Congress Flyer

Correspondence Out

22-11-2021	Jane Whelan	QBA	SBC Covid Policy
28-11-2021	Jane Whelan	GoGok	COVID Vaccination Policy SBC

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded by Jenny Andrews and CARRIED.

Business arising from Correspondence

Life Memberships

The Committee discussed the criteria which is used to decide when a Life Membership should be awarded to a member. The consensus was that the member should have contributed to the Club in multiple ways over a long period of time.

Reports

Treasurer's Report

The Treasurer had previously provided the Profit & Loss Reports, Balance Sheet, Bank Register and Table Fee Summary for the month of November 2021. The Profit and Loss shows a profit of \$1372.95 for the month and a YTD profit of \$1193.85. Table fees are continuing to slowly increase.

Jenny Andrews moved that the Treasurer's Report be accepted, seconded by Michele Thorne and carried.

Teacher's Report

No report was received.

Convenor's Report

The Convenors reported that trophies had all been engraved with the winners' names and presented at the recently held Christmas Party. There are no competitions in January 2022. The ABF has just released the dates for the Nationwide Pairs for 2022 and the dates added to the 2022 draft calendar and the Calendar for 2022 will be published on the website after having been approved by the Committee.

Jane Whelan moved that the Convenors Report be accepted, seconded by Michele Thorne and carried.

General Business

New Memberships

Michele Thorne reported that there were no new membership applications since the previous meeting. The Committee discussed what the policy should be for lapsed members who had paid their 2022 membership fees but not 2021. The Committee decided that they should pay table fees as a Visitor until 1st January 2022 when their membership is reinstated.

Covid Update

Jane Whelan advised the Committee that there were still a substantial number of members who had not provided 'proof of COVID-19 vaccination'. As of 17th December 2021, Directors are required to check the list of members who have NOT provided proof and turn away any member who is not able to provide it. Once a Director has sighted the document, this information will be passed onto the COVID officer and the list updated. ALL Visitors will have to provide "proof of vaccination" each time they play at the Club.

Directors

Jane Whelan advised that the Club was in desperate need of new Directors. The Committee agreed that the matter should be brought to the attention of members. Cora Taylor advised that a section had been written for the Newsletter but inadvertently omitted.

- Cora Taylor to send the Secretary the section written
- Alice Edwards to send to all members

Photocopier

The Treasurer advised that the photocopier was no longer under contract and could no longer be repaired. The Committee agreed that now was the time to obtain quotes for a replacement so that a decision on its replacement can be made before the current photocopier can no longer be used.

- Jenny Andrews / Alice Edwards to investigate options for replacing the photocopier

Committee Decisions made outside meetings

Concern was expressed by some members of the Committee that decisions were being made outside the monthly meetings. The President pointed out that there are times when it is not possible to wait for the next meeting before addressing an issue. He stated that all matters had been canvassed verbally or by email and it was agreed that all Committee Members should be given the opportunity to have input if this was the case but that it was preferable that decisions should be made at meetings if possible.

Policy for Member Reprimands

The Committee discussed the importance that all parties to a dispute should be given the opportunity to have input before any action is taken.

Single Use Defibrillator

Michele Thorne advised that there was now a single use defibrillator that was commercially available for \$299.00. Some Committee Members expressed concern over the Club's legal position if one was used incorrectly or if one was not used when it was available and should have been.

- Michele Thorne to investigate

Beginners Lessons

Jenny Andrews advised that she had been approached by a Club member who had offered to distribute flyers if the Club wished.

- Alice Edwards to ensure flyers were made available.

Insurance

The Treasurer advised that the Building and Contents Insurance has increased by \$800. The Club uses the same insurance broker as the QBA and the policy covers the building, contents, theft and cash held by the Treasurer inside or outside the Club Rooms. Public Liability is covered by a policy held by the QBA.

Providore

Thanks to Cora Taylor who has been responsible for buying consumables used at the club rooms. Cora has resigned from the role as she will not be playing bridge in the foreseeable future.

Air-Conditioner

Doug Matthew reported that members were in the habit of changing the temperature on the air-conditioner without reference to the Director. The Committee agreed that the temperature should be set to 22.5°C and not changed. If a sign does not have the required effect, then the Committee will investigate a cover so that the panel is not accessible.

- Alice Edwards to make sign

Solar

Doug Matthew advised that the solar credits received is now about \$300 per quarter as compared with \$25 per quarter prior to the installation of the new system.

Christmas Decorations

The Committee agreed to a request from Bernice Cooper to purchase some new decorations at the sales held after Christmas.

- Michele Thorne to buy some decorations if suitable ones are available

Honour Board

Col Seed advised that he had made contact with the Company that the Club has previously used to update the Honour Board.

- Col Seed to organise updating of the honour board

The next meeting will be held at 1:30pm Wednesday 19th January 2022.

The meeting concluded at 3:25pm.

President

Secretary.....